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**MINUTES OF VIDEOCONFERENCE MEETING NO. 2341
COMMISSIONERS OF JEFFERSON COUNTY
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300
Port Arthur, Texas

Date: February 2, 2021

Present: Commissioners
Richard Beaumont
Lester Champagne
Albert Moses, Jr.
Matthew E. Vincent
Phil Kelley, Manager

Absent: James Gamble, Sr.

Visitors: Garrett Boudoin, DD7
Allen Sims, DD7

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law.

Commissioner Moses gave the invocation.

Minutes of Meeting No. 2340

The Minutes of Meeting No. 2340 was approved as read.

Consider Payment to The Premcor Refining Group, Inc. for Pipeline Utility Relocation in Connection to the Sabine Pass to Galveston Bay Project

Mr. Phil Kelley stated as part of Contract 3 within the Sabine Pass to Galveston Bay Project pipeline utility relocation work needs to be done within The Premcor Refining Group, Inc., d/b/a Valero Refinery ("Valero"). The estimated cost for the engineering is Four Million Fifty-Three Thousand Three Hundred Thirty-One and 25/100 (\$4,053,331.25) Dollars. There are contingencies built into this figure the same way as

in the previous payment to Valero for Contract 1 which was a little over \$2 million, and it is the District's understanding it has an approximate one-half million-dollar credit from the prior payment. It is hoped the engineering will not end up costing the total of the \$4 million estimated amount. The actual pipeline relocation costs will be approximately upwards of \$20 million. The District has submitted a request for advance funding from the General Land Office ("GLO") for this \$4,053,331.25 payment, and this advance funding should be received by February 14, 2021. The District could go ahead and pay the amount out of its fund balance, but Mr. Kelley stated he is going to wait until the GLO sends the funds before making the payment to Valero. Commissioner Champagne moved to approve the payment of Four Million Fifty-Three Thousand Three Hundred Thirty-One and 25/100 (\$4,053,331.25) Dollars to The Premcor Refining Group, Inc. for the Pipeline Utility Relocation in connection to the Sabine Pass to Galveston Bay Project. Commissioner Moses seconded the motion. The motion carried.

Sabine Pass to Galveston Bay Project Summary

Mr. Phil Kelley stated Allen Sims will be giving the Sabine Pass to Galveston Bay Summary today. Brady Girouard is currently out with the Corps doing test digs on the District's 400 plus acres trying to convince the Corps that all the clay that is needed to build the levee comes off the District's land so detention can be created. Mr. Kelley further stated Allen Sims is now a District employee and he will be heading up the Engineering Department. Mr. Sims stated Contract 1 is on hold while dirt is being located. Contract 2 has been put on hold until a new contract is secured. Contract 3

(Valero) and 3B (Port of Port Arthur) will have the 65% design plans complete in February 2021, and it is hoped that plans will be finalized by late summer/early fall so construction can begin in the Spring of 2022. Contract 3A is moving forward and utility relocations are being discussed with Motiva. Request for Proposals has been sent out on Contract 4 to select an engineering firm, and the District is currently working with the Corps to get a scope of work. Commissioner Moses questioned whether the District has the funding for these different projects. Mr. Phil Kelley responded the State Legislator through the General Land Office ("GLO") has currently appropriated Two Hundred Million and No/100 (\$200,000,000.00) Dollars toward the Sabine Pass to Galveston Bay Project. The District's portion of these funds is One Hundred Six Million and No/100 (\$106,000,000.00) Dollars. The District has already been reimbursed in advance approximately Thirty-Eight Million and No/100 (\$38,000,000.00) Dollars from the GLO. It is unknown what the State will do this session as to additional funding, but the District should have enough with the \$106 million to get through the next two (2) years and should potentially be in the position to contribute a big portion of its thirty-five percent (35%) cost share if need be.

Mr. Kelley submitted to the Board a draft copy of a Bill that Senator Taylor's office along with Representative Paul put together regarding the entire Coastal Spine Project to create a Coastal District. By reading through the Bill, one can see voter approval will be needed to impose a tax, but there are other options set out for project funding, one being a public private partnership. Mr. Kelley stated he has many questions as to how this Bill will mesh in with the District's existing Sabine Pass to

Galveston Bay project. Commissioner Vincent questioned whether the creation of this Coastal District will affect the Drainage District No. 7 as a taxing entity, and Mr. Kelley stated he does not know. Jefferson County will only have one commissioner on an eleven-commissioner board that are all appointed by the Governor, three (3) of which will be from Harris County. There will be one commissioner from each of the rest of the counties, one from the public, one from environmental interest groups and one from the ports. Mr. Kelley said he does not think Drainage District No. 7 will want to give up its sovereignty, join the Coastal District and be at the mercy of that District for funding. The Bill does not mention anything regarding whether each county will hire a General Manager, nor does the Bill contain language about how maintenance and operation of each existing Drainage District will be handled. There are a lot of questions that need to be addressed, and District staff will continue to work with legislative staff and the GLO to express concerns.

Manager's Miscellaneous Reports

Since the date of the last Commissioner's meeting, the following work has been done:

HFPL Maintenance/Herbicide Crew

Levee:

- Establishing existing grade for floodwall panels prior to KCS making repairs to their tracks.

Misc.:

- Working with Ducks Dragline Service on Blocks Bayou Repair/Improvement project.
- Cut grass and weeds in the Lakeview Main Area.
- Cutting HFPL fence line from KCS to PS 15.

- Cleared area with dozer for bore sampling at projected detention pond area for Atlantic Main Watershed.
- Moved RCP sections from Halbouty to Blocks Bayou Project.

Contractor:

- Ducks Dragline Service: Mulching trees and re-establishing ditch bank on Blocks Bayou.

Control Center Operation and Pump Station Maintenance Report

- Station 19
Rake A-fuse blown on gripper controller, replace fuse and test, unit back in Auto.
- Station 3
Repair security light by the station door.
- Station 8
Unit 1-replace engine Hot start.
- Station 18
Installed new LED flood light above rakes' shop crew fabricated and installed new pole for light.
- Station 5
Replaced bad limit switch for office heater.
- Station 14
Test run Generator. Generator needed to run 65HP motor because diesel engine is out for repairs.
Rewire greaser controls so greaser comes on when the motor is energized.
- All Stations -Limitorque Valves Total of 35 Valves.
Gathering ID codes from valves to ready for SCADA operation.
- Station 16 Annex All Engines
Run flexible conduit from engine control box to newly installed Fuel solenoid valves. Pull wire and hookup solenoid to fuel pump relay.
- Station 8 Annex
New Gorman Rupp Sump Pump-hook up, check rotation.

- Station 20
North Gate Actuator-Lonestar Actuation tech brought new motor that was ordered 3months ago. Check out actuator and discovered gear box had lost oil. Refilled gear box and operated unit. Oil was blowing out of vent on side of actuator. Installed nipple and 90degree coupling to raise vent above oil level to prevent oil from blowing out. Found defective Torque switch preventing close operation, Tech will send new switch for us to replace. Made temporary adjustment to torque switch till we can replace. Motor ran quiet after filling gearbox with oil. Will keep motor for spare. Relocating oil vent on South gate also. Operate both gates to test limits.

- Station 3
Reconnect phone line to station wall. Line was knocked down when the dumpster was emptied.

- Station 5
Station Sump Pump-meg motor, motor is grounded, disconnected for crew to pull motor out.
Annex Sump Pump--meg motor, motor is grounded, disconnected for crew to pull motor out.25HP motor.

Construction Notes - Alligator Bayou Pump Station Annex
January 11, 2021 – January 22, 2021

Monday, January 11:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were muddy.

Allco superintendents (1) on site Mike (1), for about 1.5 hours, with (4) operators/laborers reported.

Allco's crew is scraping loose paint off the exhaust pipes inside of the station and cleaning up the debris. It was noted that no work is currently being done on the cofferdam due to mud from the rain.

Electrical Specialties (1) is on site working on wire connections inside the control panels.

Tuesday, January 12:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were muddy.

Allco superintendents (2) on site Joe (1) and Terrell (1) with (4) operators/laborers reported.

Allco's crew is working on support beams for the cofferdam to keep the weight of the heavy equipment off the dirt that is inside of the dam. Dirt and mud are beginning to seep out from under the sheet pile that is crossing the inside of the cofferdam.

Electrical Specialties (1) is on site working on the wiring inside of the control panels.

DD7's Nathan and Tony are getting ready to install the fuel bypass pipes and solenoid valves on all of the unit's fuel transfer pumps.

Wednesday, January 13:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Joe (1) and Terrell (1) with (4) operators/laborers reported.

Allco's crew is removing the center framework in the cofferdam and digging dirt out from inside. The crew is also building more support beams to keep the heavy equipment's weight off the dirt inside the cofferdam.

Electrical Specialties (1) is on site continuing to work on the wiring inside of the control panels.

DD7's Nathan and Tony are working on the electric solenoid valves and the fuel bypass pipes on unit #5's fuel transfer pump.

Thursday, January 14:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Joe (1) and Terrell (1) with (6) operators/laborers reported.

Allco's crew is digging dirt out of the cofferdam.

Electrical Specialties (1) is on site installing labels on the control boxes over the switches.

DD7's Nathan and Tony are installing the electric solenoid valve and fuel bypass valve on unit #4.

B.L. Tech. (1) is on site installing a box for the bubble tube outside.

Friday, January 15:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Joe (1) and Terrell (1) with (6) operators/laborers reported.

Allco's crew is digging dirt out of the cofferdam.

DD7 ran units #6 and 5 at the new station all day. There was a shut down due to a vibration issue on unit #6. Shane adjusted the unit and it started back up and ran fine. Unit #4 was started but was shut down due to the lubricator not pumping grease. Unit #5 was started and ran all day fine. Nathan and Tony installed the electric solenoid valve and bypass pipe on unit #3.

Monday, January 18:

Alligator Project; Allco worked on site today. DD7 was off in observance of the Dr. Martin Luther King holiday, so a daily report was not generated.

Tuesday, January 19:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Joe (1) and Terrell (1) with (6) operators/laborers reported.

Allco's crew is digging dirt out of the cofferdam.

DD7 started and ran units #5 and 3 for about 6 hours. Nathan and Bryan installed the electric solenoid valve and fuel bypass pipes on unit #2.

Top Maintenance came out to the station to bid on insulating the exhaust pipes on all units, the generator, and the diesel air compressor.

Wednesday, January 20:

Alligator Project; Allco worked on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) Terrell (1) and Joe (1) with (6) operators/laborers reported.

Allco's crew is working with the Diver Dan crew, removing the cut sheet pile from the cofferdam.

Diver Dan (3) is on site working with the Allco crew, cutting off the cofferdam sheet pile under water.

DD7's Nathan and Tony are installing the electric solenoid valve and fuel bypass pipes on unit #1. Gerald, Bryan, and Frank are cleaning up inside the station for TDEM's representative Josh Brogdan who is visiting the station Friday for a State inspection.

Thursday, January 21:

Alligator Project; Allco worked on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site Joe (1) and Terrell (1) with (6) operators/laborers reported.

Allco's crew is working with the Diver Dan crew, removing the cut sheet pile from the cofferdam.

DD7's Nathan and Tony are installing the electric solenoid valve and fuel bypass pipes on generator #1. They are also troubleshooting units # 1 and 4's pump lubricators, attempting to diagnose the issues with the distribution block on unit #1 and the reversing valve on unit #4.

Diver Dan (3) is on site cutting sheet pile off the outside wall of the cofferdam.

Friday, January 22:

Alligator Project; Allco is not working on site due to a rain out. It is too muddy to drive dump trucks on cofferdam. TDEM's representative Josh Brogdan visited the station today for a State inspection.

Mr. Phil Kelley reported that 30 District employees out of 79, which includes Commissioners, received their first COVID-19 vaccine. The majority of people did not want to take the vaccine, some had already received their first vaccine and some who have had COVID could not take the vaccine in that 90 days had not passed. The District feels fortunate, with Commissioner Gamble's help, to get into the group with Jefferson County.

Commissioner Champagne stated in the report on the Alligator Bayou Pump Station Annex Project it was mentioned that a State Inspector came out and he asked who the inspector represents. Mr. Allen Sims stated the Inspector was with Texas Department of Emergency Management, and he came out to do a final inspection to work toward closing out the project. There are still some things to finish, but completion is getting close. The State Inspector asked for certain information, which the District has submitted.

Commissioner Champagne also asked for a status of the Rodair Gully Study. Mr. Sims submitted a final copy of the Rodair Gully Study to each Board member. The correction on the map reflecting the detention area has been made and this gave better improvements. The suggested recommendations are still one Pump Station, two detention ponds (one on each side of Highway 69), and a possible diversion channel from Central Gardens toward the Neches River. Mr. Kelley stated he intends to ask the

Board at the next meeting to formally approve and accept the Study. The District may need to show this action in the future for potential grants or other funding sources.

Checks & Purchase Orders
Maintenance Fund

Ck. No. 17701 – Dan Delich Consulting
\$1,500.00 – Legislative Consulting Fees

Ck. No. 17702 - Dannenbaum Engineering Corp.
\$14,095.91 – Engineering Fees, Sabine Pass to Galveston Bay Project
and Groves Detention HMGP Project

Ck. No. 17703 –Duck’s Dragline Service, Inc.
\$11,520.00 – Rental LS250X4 Trackhoe 01/15-01/28/21 and
Rental LS250X3 Trackhoe 01/15-01/28/21

Ck. No. 17704 – FILMR, LLC
\$120.00 – Social Media Posts

Ck. No. 17705 – Function 4 LLC
\$192.98 – Rental of Konmin Copier 1/15-2/14/21

Ck. No. 17706 – Gregory J. Mouton
\$400.00 – Patrol HFPL

Ck. No. 17707 – Groves Equipment Rental Co., Inc.
\$1,466.00 – Rental 15 Ton Crane, 1/6-1/17/21

Ck. No. 17708 – James Gamble, Sr.
\$270.00 – Health Insurance Payment

Ck. No. 17709 – Lawrence Myers
\$400.00 – Patrol HFPL

Ck. No. 17710 –Mazzanti & Associates LLC
\$2,500.00 – Legislative Consulting Fee

Ck. No. 17711 – Orgain Bell & Tucker, LLP
\$210.00 – Attorney Fees

Ck. No. 17712 – Ray Russo
\$2,400.00 – Legislative and S2G Consulting Fees

Ck. No. 17713 – SWAT Construction
\$3,197.00 – Mowing of 70 Acres Area Z S2G – LEERDS

Ck. No. 17714 - Texan Engineering & Consulting, LLC
\$10,530.00 – HMGP Projects, Reviews/Permits, General Engineering
Services and A-3-A Crossings

Ck. No. 17715 – Tidal Basin Government Consulting, LLC
\$5,128.75 – A-3-A Detention HMGP Project

Ck. No. 17716 – Timothy P. Dinger
\$100.00 – Patrol HFPL

Ck. No. 17717 – Tower Medical Center of Nederland
\$4,024.20 – Temperature Checks for Employees

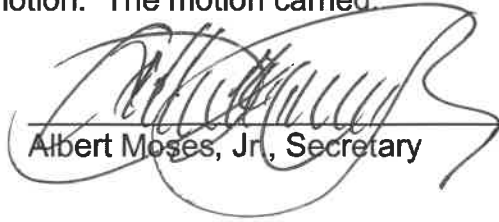
Ck. No. 17718 – Waukesha-Pearce Industries, Inc.
\$13,877.00 – Rental Soil Compactor 1/5-2/2/2021 and
Rental Komatsu Dozer 12/28/20-01/25/2021

Ck. No. 17719 – Wells Fargo Remittance System
\$278.98 – Payroll Check Envelopes

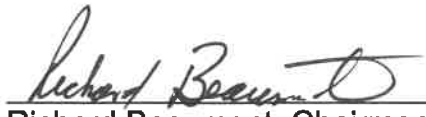
Commissioner Champagne moved that the checks from the Maintenance Fund be approved for payment. Commissioner Vincent seconded the motion. The motion carried.

Chairman Beaumont asked if there were any questions or comments from the public. There were none.

At 2:20 p.m., Commissioner Moses moved that the meeting be adjourned.
Commissioner Vincent seconded the motion. The motion carried.



Albert Moses, Jr., Secretary



Richard Beaumont, Chairman